

Hidden Springs Property Owners Association

Preliminary Construction Request Form

Please refer to the [Architectural Review Committee Guidelines](http://hiddenspringslake.net/Owners.html) (<http://hiddenspringslake.net/Owners.html>) for additional information.

Applicant(s): _____	HSPOA Lot #: _____	Date: _____
Home Address: (permanent) _____ _____	HSPOA Address (if different): _____ _____	
Phone No's: _____ _____	Phone No's: _____ _____	

General description of construction project:

Signature of Applicant(s): _____

Complete and submit this application to the HSPOA Architectural Committee. In accordance with the protective covenants of this Association, include the following information with your Preliminary Construction Request submission:

- A. Site plan sketch (bird's eye view), showing:
 - 1) Location of new construction or attachment with distances from the lake and/or center of roadway, property boundaries and adjacent or attached buildings;
 - 2) Any other pertinent features of permanent reference (survey stakes, land marks, etc.);
 - 3) Location of septic tank and drain field (distances from new and/or existing construction) and
 - 4) Location of well locations (distances from new and/or existing construction).
- B. Floor plan of new construction (1/4"=1' scale preferred; architectural prints accepted)
- C. Elevation of all building sites (1/4"=1' scale preferred) showing finished grade elevations and exterior building materials with proposed colors
- D. Proposed improvement: sq. ft. value: \$
(NOTE: 100 sq ft/\$1000 minimum requires building permit from Waushara County Zoning office at 920.787.0453)
- E. If for shoreline improvement, provide a sketch which describes all materials being used.

This request must bear the approving signatures of the committee chairperson and the association president for submittal to the Zoning Office of Waushara County for issuing of a building permit.

APPROVING SIGNATURES:

Chairperson, HSPOA Architectural Committee

President, HSPOA

(refer to the HSPOA [Contact Us page](#) for names and contact information to submit this form)

(http://hiddenspringslake.net/Contact_Us.html)